

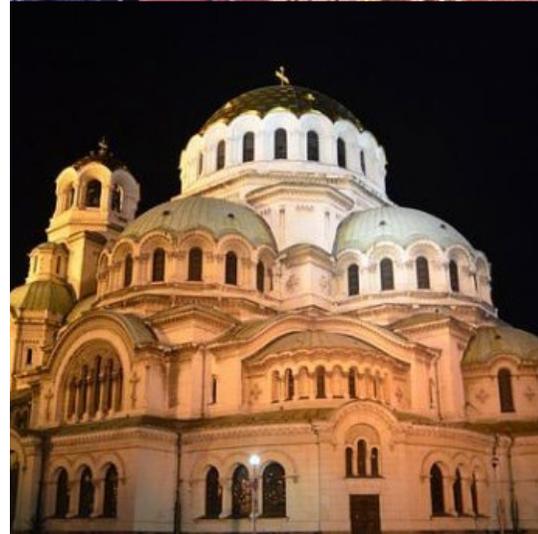


— **Secretary General**
Eurocities



Dober Partners
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Eurocities was founded in 1986 by the mayors of six large European cities. Its members are the elected local and municipal governments of major European cities. Today, Eurocities brings together the local governments of over 200 European cities, that between them govern 135 million citizens across 38 countries.

The scale and urgency of the tasks ahead for cities and policy-makers could not be greater. From climate change to rising inequalities, unstable finances and the digital transformation: The actions and decisions of EU leaders over these coming five years will reverberate for decades to come. This makes the work of the Eurocities network more important than ever. After all, finding effective European solutions will only be possible by involving the actors at the heart of these challenges: Our cities.

Eurocities is the leading network for European cities. It influences and works with the EU institutions to respond to common issues that affect the day-to-day lives of Europeans.

Eurocities strives for a Europe where cities are genuine partners with the EU to create a better future where:

- 1. People take part in an inclusive society
- 2. People progress in a prosperous local economy
- 3. People move and live in a healthy environment
- 4. People make vibrant and open public spaces
- 5. City governments address global challenges
- 6. City governments are fit for the future

Eurocities does this through:

- Advocacy: Representing the voice of cities at EU level, to bring about change on the ground
- Insights: Monitoring and reporting back to cities the latest EU developments, funding opportunities and trends that affect them
- Best-practice sharing: Facilitating the exchange of knowledge, experience and good practices between cities to scale up urban solutions
- Training: Building capacity to tackle current and future urban challenges

The Secretary General leads the 60-person Secretariat based in Brussels, and is the voice of the network towards policy-makers and stakeholders in Brussels and across Europe. S/he reports to the Eurocities' Executive Committee, which is led by 12 elected cities and their mayors.

Responsibilities

The Secretary General is expected to:

- Articulate and organise Eurocities activities to ensure that the network's interests are well represented and advanced in all relevant policy domains
- Maintain a strong relationship with Eurocities' members and the different communities within the network
- Oversee Executive Committee meetings and the annual General Assembly
- Develop programmes and initiatives that promote the Eurocities network and ensure that it is a trusted partner of regulators and is a source of ideas and information on cities for policy-makers and regional authorities
- Manage Eurocities Secretariat and staff and, together with the team, ensure successful delivery of the Strategic Framework and annual work programme
- Manage and oversee the Secretariat's budget in consultation with Eurocities' Executive Committee

External Representation

The Secretary General is the leading spokesperson of the Eurocities network and represents its members towards high-level policy-makers and other stakeholders in the community.

The Secretary General is responsible for developing and maintaining strong relationships with Eurocities' members and other stakeholders such as European institutions, national and regional policy-makers, and other relevant interest groups for cities.

The Secretary General represents Eurocities in policy debates and discussions of strategic importance to cities where the mission of Eurocities is the focus.

Candidate Profile: Skills and Competences

The successful candidate is expected to have an open and engaging style of leadership. S/he is a motivated and inspiring leader with solid team-building and people management skills. In addition, the successful candidate will be confident speaking to large audiences, presenting to high-ranking officials in public policy and the wider community.

The successful candidate will be able to pursue the strong vision for the network and provide solid operational leadership. The Executive Committee is looking for a professional with a deep understanding of cities and solid experience in association management. The successful candidate will also ideally have a deep and wide network in local, regional and EU institutions.

Skills

- Presence, vision and drive: Strategic mindset, impact-driven and result-oriented, decisive, engaging, attentive and persuasive
- A clear and confident advocate and excellent communicator
- Well-honed political skills including judgement, neutrality, diplomacy and discretion
- Energetic networker, innovative and with ability to create and seize new opportunities

Knowledge

- Excellent knowledge of local urban realities in Europe, and of challenges and opportunities for cities at European level
- Advanced knowledge of how local/regional government is constituted and operates practically in at least one EU member state
- Very good understanding of EU institutions, policy making and funding programmes
- Fluency in English, knowledge of another official European language

Experience

- A successful track record in senior management, including management of staff and budgets in a multicultural environment
- Experience with network leadership, the functioning of membership organisations or similar umbrella organisations, ideally in a public policy context
- Experience of working in or with city governments (and related agencies and companies)
- Track record of working in an EU political environment and influencing policy at this level

Desirable

- Experience of working with and advising politicians of different political persuasions
- Track record of working in an EU political environment and influencing policy at this level
- Experience with media and strategic communication for visibility and influencing purposes
- Experience with fundraising, accessing EU funding and project/programme development
- Experience of working in an international political environment
- Additional language skills would be an asset

Employment Status

The candidate should be eligible to work under a Belgian employment contract. The candidate will have to register in Brussels and pay taxes in Belgium.

Diversity

Eurocities ensures equal opportunities, treatment and access to all candidates regardless of their sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation.

Recruitment Process



Dober Partners has been retained to draw up a shortlist of prospective candidates against the criteria set out in this document, and using their discretion and expertise to recruit a new Secretary General, together with Eurocities' Executive Committee.

If you wish to apply for this position, please send your CV and motivation letter to the Dober Partners – Eurocities search team:

→ EurocitiesSG_Recruitment@doberpartners.com

For further information please contact:

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